



## 2017 Auction Items Donation Form \*

\*All Donors of Auction Items Must Complete a Donation Form

Thank you so much for your contribution to The Waldorf School of Philadelphia's Auction event on Saturday, March 25, 2017. We expect 125+ bidding guests and will publicize items and their donors at the event, on our website and in a news releases. Item donation DEADLINE is **March 1, 2017**.

Please help us properly acknowledge your gift by completing the information below:

Contact Person: \_\_\_\_\_  
*(as you would like it to appear in auction-related materials)*

Business Name: \_\_\_\_\_

Address, City State, Zip: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Website: \_\_\_\_\_

Item description *(as it will appear online and in our auction-related materials)*: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Item value: \$ \_\_\_\_\_

Would you like a formal gift acknowledgment for tax purposes?  Yes  Not necessary

Would you like your gift acknowledgment:  Emailed  Mailed to address listed above

Item Delivery information:

Gift certificate/item enclosed with this form

No gift certificate provided. Please create one on The Waldorf School of Philadelphia letterhead based on the description and value above and we will honor it

Item may be collected on (date) \_\_\_\_\_

\*Item Solicited By: \_\_\_\_\_

Phone: \_\_\_\_\_

Please return form to:

**The Waldorf School of Philadelphia**

**By email: [development@phillywaldorf.com](mailto:development@phillywaldorf.com)**

**Or by mail/in-person:**

**6000 Wayne Avenue**

**Philadelphia, PA 19144**