



## Artisan Application 2017

**Friday, November 17, 2017, 6pm – 10pm**  
**Saturday, November 18, 2017, 10am – 5pm**

Featuring children's crafts to make and take, a Waldorf puppet troupe performance, live music, delicious food, fun games and more.

The highlight of the Fair is the 50+ quality artists and craftspeople that showcase and sell their handcrafted work in time for the holiday season.

The Fair is promoted across Philadelphia and the Delaware Valley region and draws a variety of 1,000+ visitors throughout the weekend.

### Artisan Qualifications

The Waldorf Holiday Fair is open to artists in all media who design and produce handcrafted work. Please note:

- \* Artists are asked to keep in mind that The Holiday Fair is heavily attended by families with young children and to submit only works appropriate to a general audience.
- \* The Holiday Fair committee strives to present a variety of handwork and provide a competitive market for artists. We request that artists not showcase work at the Fair that is outside of the medium submitted in your application.
- \* Artists are required to be present and exhibit for the duration of the two days of the Holiday Fair.
- \* Artists are required to handle or plan for all of their load-in and load-out.

Applications must be accompanied by four (4) photographs of samples of the work you'd like to exhibit.

Photos are only accepted via email. Please do not mail hard copies.

### Booth Space and Fees

Booths are approximately 8' x 6'. Please be aware that placement in the classrooms may not allow for a standard booth configuration. All displays must be set up for the full duration of the Fair - Friday night and all day Saturday.

#### Please Note

We do not provide assistance with load-in, load-out, or set-up of booth for the Fair.

Final decision of booth location is up to the Vendor Committee. We aim to ensure the best set-up and location of our diversity of artisans. We strive to place vendors in ways that complement each other and highlight the diversity of the offerings.

#### General Application Fee

\$20 **non-refundable** fee for each application. Mail a check for \$20 along with your application. If accepted to the Holiday Fair you will be required to submit your full **non-refundable** booth fee payment by October 15, 2017, or within 5 business days of notification of acceptance.

#### Booth Fees

\$125 before September 15  
\$150 after September 15 thru November 8

### Important Dates

- Application + \$20 General Fee due by September 15, 2017
- Notification of acceptance on September 25, 2017, and on a rolling basis thereafter
- Booth fee due by October 15, or within 5 days of acceptance. Amount due is dependent upon receipt date of application (see above - Applications submitted after September 15 thru November 8 require an additional fee of \$25.)

**Questions and more information contact:**  
[holidayfair@phillywaldorf.com](mailto:holidayfair@phillywaldorf.com)

#### Mail Application + Fee to

The Waldorf School of Philadelphia  
Attn: Holiday Fair Application  
6000 Wayne Avenue  
Philadelphia, PA 19144



**Application Form – November 17 and 18, 2017**

Contact Name \_\_\_\_\_ Email \_\_\_\_\_

Phone \_\_\_\_\_ Website \_\_\_\_\_

Business/Booth Name (as you wish to be listed) \_\_\_\_\_

Mailing Address \_\_\_\_\_

Description of art or craft item that you plan to vend - please limit to 50 characters:

\_\_\_\_\_  
\_\_\_\_\_

Price range of goods sold: Lowest \$ \_\_\_\_\_ Average \$ \_\_\_\_\_ Highest \$ \_\_\_\_\_

Special requests e.g. unable to climb stairs (we cannot guarantee space assignments but will try to accommodate):

\_\_\_\_\_

Check enclosed for \$20 - **General Application Fee – Due by September 15**

4 photos of my work e-mailed on (date) \_\_\_\_\_

By participating in the Holiday Fair I authorize the Waldorf School of Philadelphia to use my photos/website in any promotional materials and/or on the school's website.

The Waldorf School of Philadelphia is not liable for damages or loss of your property, nor are we liable for injury to persons at the Holiday Fair during arrival, departure, or throughout the duration of the Fair. With your signature, you agree to all conditions of the Fair and commit yourself to attending contingent on your acceptance.

Signature \_\_\_\_\_ Date \_\_\_\_\_